

St. Gabriel Elementary School

Governing Board Meeting Minutes

Date: December 10th, 2025

Time: 6:30pm

Location: Virtual, Teams

1. Attendance

Present: Zena Wright, Jean Daniel Labbe, Andréanne Héту, Tim Lagacé, Andrew Salzberg, Christine Chenier, Naomi Aldrich, Ahlia Mathura, Andrea Truffa, Assunta Caruso.

Absent: Miss Carol, Nataly, Miss Nancy

Quorum was established.

2. Call to Order

The meeting was called to order at 6:36pm by Andrew, Chairman of the board.

3. Approval of Agenda

Moved by Tim, seconded by Andrew - carried.

4. Approval of Minutes

Moved by Tim and seconded by Andréanne

5. Community rep report

- Christmas card campaign is ending this week. Many classes participated.
- Winter time Holidays - LCSO winter camp offering a few days for parents that need help before the 24th.
- Christmas baskets - maison partage on Coleraine, they are offering at a very low price some baskets to support families. Share the Warmth is also offering food baskets for the holidays.
- Action gardien will be taking a pause during the holidays

6. Principal's Report

The Principal presented the report.

1. Holiday dance approval, 2\$ per child for participation.

- Motion Moved by: Andréanne, seconded by Jean-Daniel
- 2. Craft club to sell their crafts to get money 50% to the school, 50% to a women's organization. Supervised by Miss Carley.
 - Motion moved by Tim, seconded by Andrew
- 3. Scholastic bookfair raised 2k+, the school made 800\$ in scholastic \$ to be divided amongst teachers to upgrade their classroom libraries
- 4. Anti-bullying presentation to grade 6 students upcoming
- 5. K4 & K5 targeted for a workshop called kind kids, sensitivity and kindness workshop for the littlest ones.
- 6. Cycle 1 getting a self-regulation workshop offered by the same organization as the kindness workshop.
- 7. Friendship week is coming up end of February before March break - school looking at team building, external organization to do workshops.
 - PPO could assist during that day, to have parents volunteer, or give something back to the students during that time, specifically during the day of the carnival.
 - Date to be confirmed.
- 8. Yard space on Wellington street in response to indoor recess is almost ready, will be for K4, K5 and grade 1.
- 9. French afterschool tutoring with Miss Marisol to continue.
- 10. Update on open house was provided
 - Putting a list together of all activities being run by students in school, which could be put on the website to promote after school activities and life at school.
- 11. Update on budget:
 - They have received full budgets for specific budgets of the overall budgets. Supplies, library, furniture, etc. - all these envelopes have been received, representing 80% of last year's.
 - The principal is still being very conservative as expecting more expenses in the spring for activities, graduation, etc.
 - Still elements to be mindful of - technology, release teachers, release teachers for IEPs, etc. Being creative to work around these budgets has come through yet.
- 12. Request to clarify Governing board's role and influence on the anti-bullying and anti-violent plan.

- GB does not have influence on its content, it is made by a group of selected teachers and school members. GB approved as motion but cannot modify its content.

No further motions presented.

7. Parent Delegate Report

JFK high school for the last meeting. The main topic remains budget, but specific to PPO budgets during the last meeting.

8. Daycare Report

1. Big focus on art this December. Baking with kids, secret santa, holiday activities.
2. Jan 26th is the next ped day -

9. Teacher's report

1. Many updates to all activities happening inside and outside of class (nutcracker, holiday activities, dance, etc.)
2. Celebrating first day of Hannukah in grade 4
3. Carolling for Prek and k5
4. Eco hero - school assembly for a presentation on wildlife
5. PJ breakfast will be the first "green" event at school

10. Varia

- Uniform process and supplier to be reviewed to reduce cost from school, and considering parents purchasing directly from supplier.
 - GB agrees to get pricelists from potential suppliers that could provide a service that doesn't require the school to purchase upfront.
 - Action item : to discuss this topic again in terms of the best possible way of tackling uniform to consider all family needs and best interests, keeping in mind the fact that school shouldn't be responsible financially for stocks produced or purchased by the supplier.

11. Adjournment

Meeting adjourned at **20:12**.

All in favour.

Approved by the Governing Board on: _____

Chairperson: _____

Principal: _____

Secretary: _____

